



Household Hazardous Waste Eight-Hour Refresher Training Technical Guidance Document SW 05-01

Kansas Administrative Regulation 28-29-1102(e) states that all persons responsible for the sorting, segregating, or processing of household hazardous waste (HHW) shall receive a minimum of 24 hours of classroom training related to the proper handling of hazardous materials and shall receive a minimum of eight hours of annual refresher training. This guidance document explains the approved methods to fulfill the refresher training obligation

Required Training

The 8-hour refresher training can be met by accumulating 8 contact hours from the following options:

- 8 hours of HAZWOPER refresher training or the equivalent as approved by KDHE;
OR
- 4 hours of KDHE refresher training, and a total of 4 hours from one or more of the following options:
 - Attendance at HHW presentations at the WORKS! Conference
 - Certified Pesticide Applicator Recertification
 - Time reviewing chemical-related safety material through: the Internet, manuals, safety meetings, or the facility's Standard Operating Procedures.
 - Equivalent training as approved by KDHE.

Records

A log of the subject material and the review time must be maintained, signed by the HHW supervisor, and kept at the facility or at another designated location (K.A.R. 28-29-1105). These records must be available for inspection by KDHE staff.

For additional information regarding proper management of solid waste, you may contact the Bureau of Waste Management at (785)296-1600 or the address at the top of this document, or visit the Bureau's website at www.kdhe.state.ks.us/waste.

Equivalent Training

Education or experience may be substituted for the required training, subject to approval by KDHE on an annual basis. A request must be submitted to the department on a form provided by the department at least 30 days prior to the date by which the training should be completed.

Examples of equivalent training could be:

- An academic degree, college courses, seminars, classes, or vocational courses in an appropriate field of study, e.g. environmental science, chemistry, or industrial safety.
- Experience with related chemical or safety procedures through working or on-the-job training through the following: the military, law enforcement, the fire department, or emergency management.

Recommended Training

All volunteers or staff who receive HHW from the public, but do not sort or segregate the HHW, should receive on-site orientation training. However, KDHE recommends that these individuals receive the Required Training.